



Government of Nepal  
Ministry of Energy  
Department of Electricity Development  
Sanogaucharan, Kathmandu, Tel- 4413653

**Invitation for Bids for Supply Stationeries and Office consumables**

Contract Identification No: DoED-G-01 -2075/76

Date of first publication: 2075/10/07

1. The Department of Electricity Development (DoED) invites sealed quotations from registered Suppliers for the supply & delivery of stationeries & office consumables.
2. Interested eligible Suppliers may obtain further information and inspect the sealed quotation forms at the office of DoED, Sanogaucharan, Kathmandu, Tel: 4413653
3. Sealed Quotation Forms may be purchased from the above address of DoED Sanogaucharan, Kathmandu by eligible suppliers on the submission of a written application along with the notarised copy of company/firm registration certificate; VAT certificate; Income Tax Clearance Certificate for FY 073/74; self-declaration as per clause 40 - 2 (e) of Public Procurement Regulation, 2064 and upon payment of a non-refundable fee of Rs. 1000.00 on or before 15th days from first date of publication during office hour from the Procurement Unit of DoED, Sanogaucharan, Kathmandu.
4. Sealed Quotation with necessary supporting documents must be submitted separately for each package to the above office's address on or before 12:00 noon of 16th day from the date of first notice published. Quotation received after this deadline shall not be accepted.
5. Quotations must be valid for a period of 45 days after opening of Sealed quotations and must be accompanied by Cash Security or Bank Guarantee (original copy), amounting to NRs. 28,000 (In words: Twenty eight only) which shall be valid for 75 days after opening of the Sealed Quotations.
6. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No 1201200001002524 (Ko. Le. Ni. Ka. Samanwaya Karyalaya, Babar Mahal in name of Office Code - 27-308-02) in Nepal Rastra Bank Thapathali and submit the original receipt of the deposited amount of cash along with the Sealed Quotation.
7. Sealed quotation shall be opened in the presence of Suppliers' representatives who choose to attend at 16th day from the date of publication at 14:00 at the DoED.
8. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such case, the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
9. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.
10. Others terms and conditions will be in accordance with Public Procurement Act, 2063, Public Procurement Regulation 2064 and the prevailing laws of Government of Nepal.

S.N	Job No.	Description	Package No
1.	(DoED-G-01 -2075/76)	Procurement of Stationeries & Office Consumables	1.